

Job Description

Fegans exists to bring hope to the lives of children, families and communities across the UK. We do this through life transforming counselling, restorative family and parent support, providing safe environments for at risk children and their parents and building communities through culture changing programmes.

We are looking for Counsellors to work in our expanding team across the South East of England.

JOB TITLE:	Counsellors
LOCATION:	South East of England
HOURS:	Flexible. Term Time Only
SALARY:	See below for full package
DURATION:	Permanent

PURPOSE OF THE JOB:

To deliver counselling effectively in locally based schools and Fegans centres, term-time only.

MAIN DUTIES & RESPONSIBILITIES:

Counselling

- To undertake one-to-one counselling with children in schools and Fegans Centres, during term-time.
- To liaise with parents, carers and SENCO's regarding the counselling of their children.
- To maintain adequate records of work with clients on Fegans computer system, providing information to management and Head Office as appropriate/requested, as well as responsibility for the completion of SDQ's, permission slips and referral forms.
- To attend review meetings when requested, by the safeguarding team, school staff, social workers, etc.
- To attend supervision as required, in accordance with BACP guidelines. This may be provided by Fegans' supervisors, or by an independent external supervisor.
- To understand the role of safeguarding within Fegans, to attend Local Authority safeguarding training and to follow organisational policies and procedures when safeguarding issues arise.
- To work in conjunction with the Allocations Manager in coordinating your workload.
- To maintain confidentiality.

General

- To continually represent the work and ethos of Fegans in a professional and positive manner.
- To seek to be trained to a high standard by undertaking 30 hours annually of Continuing Professional Development.
- To attend meetings as required by your manager such as appraisals, team meetings etc.
- To liaise with, network and refer to other agencies such as the health service, education, social services, other voluntary agencies, etc.
- To attend Fegans Staff Days.

- To comply with any other request that Fegans may reasonably make of you in relation to the role, and the organisation as a whole. This may include, but is not necessarily exclusive to, requests for evaluation and feedback, material for publicity purposes, and items for prayer to be circulated to our prayer partners.

PERSON PROFILE:

- Hold a recognised counselling qualification at Diploma level or above.
- A minimum of 200 hours experience of counselling, a reasonable proportion of which is with children.
- Membership of the BACP and its Register of Counsellors and Psychotherapists, and be committed to working within the BACP Ethical Framework.
- BACP accreditation, or be willing to work towards it within a time frame agreed with Line Manager.
- A demonstrable passion and heart for children and families.
- An ability to engage with people at all levels, and work as part of a team.
- Good communication skills.
- Proficient IT skills to maintain records.
- Car owner with valid driving licence

PACKAGE DETAILS:

- Pay rate of £9.62 per hour + £1.16 holiday enhancement = **£10.78**
- Accredited pay rate of £10.91 per hour + £1.32 holiday enhancement = **£12.23**
- Access to 6 free CPD Fegans training days per year, of which you will be paid to attend up to 4, in proportion to your hours worked.
- Your BACP fees paid.
- One annual Fegans staff day, paid.
- One hour's supervision fortnightly during term time. The full supervision cost and your attendance time is covered.
- Your local schools found, contacted, contracted with on your behalf
- Ongoing contact and support from the Fegans team.
- Encouragement to go forward for supervision training, when suitably experienced.

SAFER RECRUITMENT & EMPLOYMENT POLICY:

In addition to the above requirements, and in terms of the *Safer Recruitment and Employment Guidelines*, we will be required to assess your personal suitability for the role in relation to the following:

- Motivation and suitability to work with children
- Attitude towards the use of authority and control
- Integrity and ability to perform and maintain appropriate professional relationships with children
- Emotional resilience when working with challenging behaviours and situations

As part of Fegans Safer Recruitment & Employment Policy any appointment to this role will be subject to the completion of a DBS application and obtaining satisfactory references.

TO APPLY

For more information and an application pack, please go to www.fegans.org.uk/jobs

Please send your completed application form to tia.barham@fegans.org.uk or by post to:

Tia Barham, Fegans, 160 St James Road, Tunbridge Wells, Kent, TN1 2HE